|  |
| --- |
| **QS003: CENTRIFUGE PREVENTATIVE MAINTENANCE RECORD**  (a separate record should be generated for each rotor used or when the rotor is changed) |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Building/Room: |  | | | | | | |
| Centrifuge Model/Name: |  | | | | | | |
| Rotor Name: |  | | Expiry Date: | | | | |
| Installation Date |  | Manufacturers’ Inspection/Service Dates |  |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Date** | **Operator**  (initials) | **Inspection:** Any visible signs of damage, wear, malformation, discolouration or contamination i.e. to rotors, shafts, buckets or accessories? | | Adverse events, alarms or non-conformances observed? | | Rotor within expiry date? | **Cleaning/Disinfection[[1]](#footnote-1):** | |
| **Yes/No** | **If Yes record details and corrective action** | **Yes/No** | **If Yes record details and corrective action** | **Yes/No** | **Yes/No** | **If Yes record details/reason/date of next clean** |
|  |  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  |  | |

1. As per SOP by Responsible Person [↑](#footnote-ref-1)